

Course Description in KUGonline - Manual for Teachers

Log in to <u>KUGonline</u>. Click on "Course Administration" on your business card to access a list of your courses for the current semester.

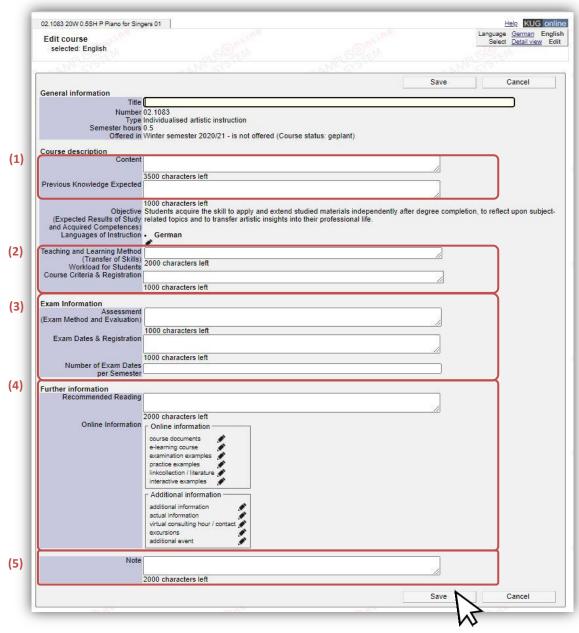


Click on the title to go directly to the **edit mode** of the course description:





Here you have the possibility to insert all relevant information about the course, such as content, teaching methods, examination and assessment modalities, etc.



- 1) Information on the content of the course and the expected previous knowledge
- 2) planned teaching and learning methods and information on course criteria and registration
- 3) Information on examination and assessment modalities
- 4) Information and links to further resources (here you can upload files or link to websites)
- 5) Comments (e.g. Covid 19 regulations, general information, accessibility etc.)

Formatting options in KUGonline:

KUGonline offers only limited formatting options using so-called "HTML tags":

- bold text
- <u>u>underlined text</u></u>

